

VIVEKANANDA COLLEGE
VIVEK VIHAR : DELHI-95

APPLICATION FOR WITHDRAWAL OUT OF GPF/CPE

APPLICATION FOR WITHDRAWAL FROM.....

(Here enter the Name of Fund)

1. Name of the subscriber
(In Capital Letters)
2. Account No. CPF/GPF..... 3. Basic Pay Rs.
4. Designation Department
5. (i) Date of Joining..... (ii) Date of Superannuation.....
(date, month & year) (date, month & year)
6. Amount of withdrawal required : Rs.
7. Purpose for which withdrawal is required
.....
.....
8. Whether any advance was taken for any of the purpose as provided in Clause 8 (1) (A) (a) to (c), (B) (a) to (f) and (C) of Statute 28-A Appendix 'A' / Clause 9 (iv) (1) (A) (a) to (c), (B) (a) to (f) and (C) of Statute 28-A Appendix 'B' earlier, if so indicate the following:-
(i) Purpose.....
(ii) Amount of Advance.....
(iii) Month & Year.....
9. Amount of outstanding advance, if any to be converted into withdrawal out of GPF/CPF. Rs.....
10. Net Amount required (Column 6-9) Rs.....
11. Rule under which the request is covered,.....
12. Details of Bank Account :
Name of Bank..... Branch..... Saving Account No.....

Date.....

(Signature of Applicant)

Telephone No.....

Certified that the particulars stated in the application above have been verified from the records and found correct.

Recommended for grant of a withdrawal of Rs.....
out of GPF/CPF.

(HEAD OF THE DEPARTMENT)

NOTE : 1. Undertaking is required in the case of construction of House/Purchase of Plot/Flat etc.
2. In case any subscriber has not declared his/her nominee for Provident Fund he/she is requested to declare the same.

P.T.O.

(2)

TO BE FILLED IN BY THE FINANCE BRANCH

1. Rule under which the purpose for withdrawal is covered
2. The balance at the credit of the subscriber as on the date of application is detailed below :-
 - (i) Closing Balance as per statement for the year Rs.
 - (ii) Refunds made in the Fund after the closing balance vide (i) above Rs.
 - (iii) Withdrawal during the period. Rs.
 - (iv) Net balance at credit on the date of application. Rs.
3. Amount of withdrawal permissible under rule..... Rs.
4. Outstanding balance of loan Rs. As on
out of loan Rs. granted in the month of
for the purpose of
.....
it is to be converted into withdrawal out of G.P.+Fund/C.P. Fund under
Clause.....
5. Net Amount Payable : Rs.

Section Officer (Fin-VIII)

Dy. Finance Officer/A.E. (A/Cs.II)

Finance Officer

Pro-Vice-Chancellor

Dealing Assistant

Passed for payment of Rs. (Rupees)

Cheque No.

Date

D.U. No.

Vr. No.

Received payment of Rs.

DEBIT : GENERAL PROVIDENT FUND ACCOUNT
CONTRIBUTORY PROVIDENT FUND ACCOUNT

Dy. Finance Officer/A.R.(A/cs-II)

POSTED IN

P.F. Ledger No.

Folio No.

Account No.

Section Officer

Dealing Asstt.

(Signature of Recipient)

VIVEKANANDA COLLEGE, VIVEK VIHAR, DELHI – 110095.

DECLARATION

I hereby declare that I wish to take advance/withdrawal of Rs. _____
from my Provident Fund Subscription for _____
_____ (purpose).

Signature _____

Name _____

Designation _____

Date : _____